Thurrock Adult Community College

Find A Course | tacc.ac.uk

Course Outline and Details

Course Code 17382310G   **Title:**   Get that Job - C.V Workshop

Time and duration		Location
Start Date:	15 May 2024	TACC within OCH
Start Time: 15:00	End Time: 17:00	The Old Courthouse
Start Day:	Wednesday	Orsett Road
No. of Lessons:	1	Grays
No. of Weeks:	1	Essex
Total No. of Hours:	2.00	RM17 5DD E: info@tacc.ac.uk

Description

Discover the tips and tricks of C.V writing. Understand what employers are looking for, recognise your transferable skills and capture your unique selling points to ensure your C.V stands out from the crowd.

Entry Requirements

None

Learning Outcomes

To develop your C.V so it stands out in a positive way.

Resources/Equipment

Notepad and Pen

Progression

Get that job – Job searching skills or Interview skills

Health/Medical Conditions

Please advise your tutor of any medical or health issues that may impact on your learning or your safety whilst attending the college.

The College wants to make sure every learner has the best chance to achieve their full potential. If you need any help or support on your course, and you have not told us already, please speak to your tutor or email TACC@thurrock.gov.uk and a member of staff from our Learner Experience Team will contact you. Everything you tell us is in confidence and we will only use this to help you on your course.